

SECRET

28 OCT 1949

MEMORANDUM FOR: Assistant Director for Collection & Dissemination
Chief Management Staff

FROM: Assistant Director for Operations

1. It is proposed that Foreign Documents Division, Office of Operations, prepare for publication and dissemination to the IAC Agencies a regular monthly "Consolidated Translation Survey," which will contain a listing of all known translations in process and completed by the IAC Agencies and CIA during the month immediately preceeding the issue date of each publication.

2. The proposed publication will carry the regular Foreign Documents Division, CIA cover and conform substantially to the format of attached dummy. The fly leaf will carry a listing of the Agencies participating in the translation coordination effort.

3. The need for the publication, both as a reference work and as a medium for the prevention of duplication of effort, has been expressed by the IAC Agencies.

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Concur:

Office of Collection and Dissemination

Date

2 Nov 49

Concur:

ILLEGIB

Believe ultimately we may find a more economical way of doing this job - possibly by machine methods. This proposal, however, seems unacceptable to meet an urgent interim need

[Signature]

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